INSERT COMPANY LETTERHEAD

[March 20, 2020]

EXEMPTION - ESSENTIAL CRITICAL INFRASTRUCTURE WORKERS

To Whom It May Concern:

COMPANY NAME is an agribusiness company and has been identified as part of the nation’s critical infrastructure as defined by 42 U.S.C 5195c(e). On March 16, 2020, the President issued an update on Coronavirus Guidance for America. The guidance states that:

*“If you work in a critical infrastructure industry, as defined by the Department of Homeland Security, such as healthcare services and pharmaceutical and food supply, you have a special responsibility to maintain your normal work schedule.”*

In accordance with this mandate, and in collaboration with other federal agencies and the private sector, the Department of Homeland Security – Cybersecurity & Infrastructure Security Agency (DHS-CISA) developed an initial list of “Essential Critical Infrastructure Workers” to help state and local officials as they work to protect their communities, while ensuring continuity of functions critical to public health and safety, as well as economic and national security.

Food & Agriculture is defined as an essential critical sector and includes:

* Farm workers and support service workers to include those who field crops; commodity inspection; fuel ethanol facilities; storage facilities; and other agricultural inputs
* Employees of companies engaged in the production of chemicals, medicines, vaccines, and other substances used by the food and agriculture industry, including pesticides, herbicides, fertilizers, minerals, enrichments, and other agricultural production aids
* Animal agriculture workers to include those employed in veterinary health (including those involved in supporting emergency veterinary or livestock services); raising of animals for food; animal production operations; livestock markets; slaughter and packing plants, manufacturers, renderers, and associated regulatory and government workforce
* Transportation supporting animal agricultural industries, including movement of animal medical and reproductive supplies and materials, animal vaccines, animal drugs, feed ingredients, feed, and bedding, live animals, animal by-products, and deceased animals for disposal.
* Employees engaged in the manufacture and maintenance of equipment and other infrastructure necessary for agricultural production and distribution.

The bearer of this letter is an employee of COMPANY NAME who is currently performing services that are essential to health, safety and security needed to produce our domestic food supply and is therefore exempt from any local, state, and/or federal restrictions on travel or work outside the home imposed in pandemic control measures.

If you have any questions regarding this person’s exemption, please contact COMPANY/ CONTACT NAME at (xxx) xxx-xxxx or EMAIL.

Sincerely,